



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

## YMCA JOB DESCRIPTION

**Job Title:** Child Watch/Youth Center Attendant

**FLSA Status:** Non-Exempt

**Reports to:** Membership Director

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### GENERAL FUNCTION:

Under supervision of the Membership Director staff will provide child care services for the children of Family Members Only, who are working out in the facility.

### QUALIFICATIONS:

- Experience working with children.
- Must be at least 18 years of age.
- Have, or be willing to obtain the certifications for CPR, First Aid and Child Abuse

### SPECIFIC RESPONSIBILITIES:

- To welcome each and every parent and child that comes into the Child Watch area. This is to include explaining our policies to New members, giving them our Brochure and having them complete a Parent/Child information sheet.
- To be actively engaged with the children. Staff is expected to spend time on the floor interacting with the children.
- To maintain a professional relationship with parents and other staff.
- To provide a safe and pleasant environment for any child in the program.
- To take the time to soothe or pacify a child.
- To be aware of the food a child brings into the Child Watch area, making sure that the child is the only one to consume it.
- To dress appropriately, following YMCA of Middletown Dress Code.
- To make sure that the TV is solely for the children's entertainment. Only age appropriate DVD's and/or video's allowed.
- Responsible for cleaning the Child Watch area daily. Wipe down tables daily, toys when necessary.
- Responsible for going over toys often to make sure they are safe.
- To follow our Opening and Closing Procedures.
- Wash hands anytime after bathroom use.
- To remain in babysitting area at all times, unless you must retrieve a parent.
- To volunteer for at least 2 YMCA events.
- All other duties as assigned

### PHYSICAL REQUIREMENTS:

- Ability to remain standing and moving for extended periods of time.
- Mobility within the room including movement from floor to standing
- May handle human body fluids and chemicals as part of the daily operational duties.



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**EFFECT ON END RESULT:**

With consistent focus and delivery of the core operating objectives and good to great expectations, the YMCA will be recognized by the community as providing excellent service to all who walk through our doors or contact us on the phone. The YMCA will effectively connect and build relationships with its members and the community, resulting in continued growth in membership, programs and special services.

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**Signature**

**Date**