

JOB DESCRIPTION

Title: Camp Aquatics Director

Reports to: Aquatics Director

GENERAL FUNCTION:

Under the direct supervision of the Aquatic Director: The Camp Aquatics Director is responsible for the supervision, control and safety in and around the swimming pool or lake during all programs.

QUALIFICATIONS:

- 21 years of age
- Current YMCA lifeguard certification or American Red Cross Certifications
- Current CPR/AED for the Professional Rescuer, and First Aid
- Current Lifeguard Management and Water safety instructor
- At least 2 years experience as a lifeguard
- Proficient in swimming and safety skills
- Must demonstrate qualities of a leader and be able to complete tasks with minimal supervision
- Must be observant, safety conscious and able to react calmly and quickly to an emergency

PRINCIPLE ACTIVITIES:

1. Practice preventative life guarding, maintaining constant surveillance of aquatic area.
2. Ensure quality performance of all aquatics staff.
3. Ensure substitutes are secured as needed.
4. Enforce all aquatic rules and policies.
5. Assure staff certifications are current and on file.
6. While Lifeguarding, refrain from other duties, such as testing chemicals, storing equipment, etc. while actively guarding.
7. Keep aquatic area clean and orderly.
8. Make sure campers are correctly assigned and put in proper swim groups.
9. Maintain all aquatic equipment by ensuring proper use and storage.
10. Test pool water temperature and chemical levels daily, reporting any concerns to a Aquatics Director.
11. Check rescue equipment and first aid supplies daily.
12. Immediately notify the Aquatics Director of any broken equipment or unsafe aspects of the aquatic facility.
13. Act as a Primary Responder in case of injury, accident, or illness.
14. Be knowledgeable of emergency procedures.
15. Report injuries and complete required forms.
16. Follow proper rotations protocol.
17. Conduct aquatics orientation with all new employees.
18. Exhibit a professional attitude at all times, which includes wearing appropriate staff uniform.
19. Plan and facilitate staff meetings and in-service trainings.

- 20. Conduct aquatics drills as outlined by Aquatics Director.
- 21. Evaluate aquatics staff performance and provide feedback to staff two times during the camp season. Once in the middle, once in the end of the summer.

I have read and understand my duties as a Camp Aquatics Director.

Staff Member's Signature		Date
Aquatics Director's Signature		Date
Executive Director's Signature		Date